

Fifth Annual Grattan Fun Fest & Silent Auction

Saturday May 8th, 2010 from 11 am - 5 pm

New auction concept this year:

- An on-line auction that will go live April 14th
- The onsite auction on May 8th will focus on kids art, teacher donations, Count Me Ins and all things Grattan.

***We could use your help to reach our
\$20,000 goal for auction items.***

The Auction Committee will solicit the bulk of items this year, but there are a few organizations that donate because they have a direct connection to you, their friend and client.

DO YOU OR YOUR KIDS ATTEND A CLASS EVERY WEEK?

DOES YOUR FAMILY HAVE A FAVORITE RESTAURANT OR TWO?

IS THERE A RETAILER YOU SUPPORT THROUGHOUT THE YEAR?

ARE YOU SIGNING UP FOR A SUMMER CAMP SOON?

OR

DO YOU HAVE A SPECIAL SKILL, TALENT OR BUSINESS TO SHARE?

Last year our family-donated items were some of the most sought after items. Here are some ideas:

A themed dinner party for 6

A weekend at a family's cabin in Tahoe

Origami or sushi-making lessons

Sporting events tickets

A custom-made costume for your child

Champagne Brunch Delivered to You

And MORE!

Please turn over for suggestions on soliciting

Here are some tips on soliciting donations:

- As you are shopping or going about your business, ask potential donors if they would like to make a tax-deductible donation to Grattan School.
- Give them a copy of the **solicitation letter**, tell them about the Fun Fest and that proceeds from the event will fund our unique programs (e.g.: the greening and gardening program, our dance program, the computer lab)
- Finally, be sure to fill out the enclosed **donation form** (leave the bottom copy with the merchant, return the white copy to school) and thank them for their generosity.

What do I do with my donations?

Please turn donations in to the office with Linda. Please make sure that a **donation form** accompanies each item. This allows the auction team to create an auction catalog (printed and on-line) for your preview! The donation form also enables donors to receive a tax write-off and a thank you note from the PTA. Turn **donation forms** in to the basket marked "Completed Auction Donation Forms" in the school office.

Are there other ways I can help?

Yes, we will need lots of volunteers for the on site auction and other areas of the Fun Fest! For Fun Fest volunteering contact Steve Catechi at steve@catechi.com. For the auction please contact Jackie Spanswick at spanswick@sbcglobal.net

Questions, thoughts and your comments should be directed to
Jackie Spanswick at spanswick@sbcglobal.net

Forms and letters are in the office and online for your use.

Deadline for auction items is March 15th

Thank you in advance for your participation!